



Tuition Express is an automated billing system that LEEC uses to process tuition payments. You must register your bank account or credit card to be directly debited for your tuition payments through Tuition Express. We do not accept cash or checks, nor do we process credit cards in-house.

AUTOMATED PAYMENT PROCESSING SAFE – CONVENIENT – EASY

Enrollment in Tuition Express is mandatory at Lancaster Early Education Center.

ELECTRONIC FUNDS TRANSFER AUTHORIZATION

I/we hereby authorize Lancaster Early Education Center to initiate credit / debit card and/or bank account charges to the below-referenced account. To properly affect the cancellation of this agreement, I/we are required to give a 10 days written notice. I/we are responsible for all declined payments.

CHOOSE AN OPTION:

USE MY CREDIT / DEBIT CARD

Cardholder Name:			Phone #
Cardholder Address:	City:	State:	Zip:
Credit / Debit Card Number	Expiration Date	Security Code	
Cardholder Signature:			Date:

USE MY BANK ACCOUNT

Your Name			Phone #
Address:	City:	State:	Zip:
Bank or Credit Union Name:			
Bank or Credit Union Address:	City:	State:	Zip:
Routing/ Transit Number (See sample below)	Account Number (see sample below)	<input type="checkbox"/> Checking <input type="checkbox"/> Savings	

FOR OFFICIAL USE ONLY

Date Received:

Employee Signature

